



Hampsthwaite Village Feast Marquees and associated equipment

The Hampsthwaite Village Feast committee has been able to secure the purchase of framed marquees and associated equipment. These are high quality 'Pavilion' marquees manufactured and supplied locally by Bradford Cover and Tent Ltd (see www.onlinetents.com/html/garden.html)

To assist towards funding the maintenance and continued development of these resources, the marquees and associated equipment may, at the discretion of the Feast Committee, be hired to locally based events of any kind on condition that:

- On all occasions whether loaned or hired, the responsibility for due care and safe return shall rest with a named resident of Hampsthwaite: this will normally require the named resident to oversee the erection and taking down of the Marquees on site for example.
- Whether loaned or hired the cost of insurance, erection and transportation will be considered separately and will normally be the responsibility of the user.
- The Hampsthwaite Feast Committee accepts no liability for injury, loss or damage respect to third parties or damage to the Marquees and/or associated equipment when they are loaned or hired and responsibility for securing appropriate insurance cover rests with the user.

Hire charges:

- Hire charges, terms and conditions are subject to review at each Feast AGM held in Autumn
- Hire charges are:
 - £50 per event (maximum 3 days) for the 5 metre X 5 metre Marquee
 - £70 per event (maximum 3 days) for the 5 metre X 10 metre Marquee.
 - £25 per event (maximum 3 days) for the 5 metre X 2.5 metre entrance Marquee.
 - £25 per event (maximum 3 days) for the 5 metre X 2.5 metre staging (to be used in conjunction with 5m x 2.5m entrance Marquee).
 - Sound systems also available at £25 - £50 per event as determined by requirements.
 - Data projector available at £50 per event - Sony VPL-PX20 Projector XGA, 1400 ANSI Lumens.
 - Mobile Hog Roast hire at £150 per event (gas extra).
- All prices exclusive of transport, erection charges, flooring, lighting and third party insurance.
- Erection and dismantling costs extra at £50 per event unless waived in lieu of hirer providing assistance (minimum number of adults available to be 1 plus 1 extra for each 2.5m marquee length e.g. 5m x 5m = 3; 5m x 10m = 5).
- Floors available on request and subject to availability – price on application.
- Full payment normally to be made before the event.
- Bookings for hire may be subject to payment of a deposit on acceptance of booking.
- Bookings for hire may also be subject to payment of a security cheque, which is returned in exchange for the Marquee(s) being returned in acceptable condition.
- All cheques made payable to Hampsthwaite Feast.
- Guidance on using Feast equipment is available at <http://www.hampsthwaite.org.uk/feast/>

Hampsthwaite Feast Committee:

Chair :	Geoff Howard	tel: 01423 770402
Hon. Sec. :	Julian Franklin	tel: 01423 770252
Treasurer :	Sally Haigh	tel: 01423 770915

• **Conditions of hire**

1. All equipment remains the property of Hampsthwaite Village Feast and is offered for loan or hire subject to availability. When on loan, the Marquee(s) and associated equipment are deemed to be hired at no cost therefore subject to the same terms and conditions.
2. Hire charge quotations are submitted on the understanding that the hirer is responsible for all erection of the Marquee(s), installation of associated equipment and transport to and from the site. The hire charge does not include any repairs or making good that may be required to the site.
3. It is the hirer's responsibility to clearly mark any underground cables, pipes, gas or water mains, drains or any other such items that could be damaged during the erection of the Marquee(s). The hirer shall obtain any permission required for the erection of the Marquee(s).
4. Whilst every effort will be made by Hampsthwaite Village Feast to ensure the completion of all confirmed bookings, we cannot accept liability for non-fulfilment of a booking if we are prevented from carrying out the booking by reason of fire, flood, labour or political disturbance, equipment or mechanical breakdown, Act of God or any other circumstances beyond our control.
5. A non-returnable deposit of 25% of the hire charge is normally required to confirm an order. The balance of the account must be paid in full on or before the day of the event.
6. We reserve the right to require hirers also to leave a deposit against damage in the form of a cheque, which is returned in exchange for the Marquee(s) and associated equipment being returned in acceptable condition.
7. The hirer will be responsible for the safe custody of the Marquee(s) and other equipment while on site and will make good all loss or damage to the Marquee(s) and associated equipment (fair wear and tear excepted).
8. Insurance cover for the Marquee(s) and associated equipment against malicious damage, fire and theft is the responsibility of the hirer.
9. Cooking is not allowed in or around the Marquee(s) except by prior arrangement and subject to a site inspection. We reserve the right to make a charge for cleaning if this is found to be necessary as a consequence (including cleaning of the Hog Roast).
10. We do not accept any responsibility for the safe and hygienic preparation, storage, cooking and consumption of any foodstuffs during the event.
11. We do not accept any responsibility regarding the safe storage and use of gas cylinders and ignition or use of any cooking equipment, including the Hog Roast.
12. We do not accept responsibility for any damage to equipment placed in the Marquee(s) or any Public Liability.

Contract of hire

- I/we agree to all the terms and conditions above and wish to hire <5x5*> <5x10*> <5*x2.5*> Marquee(s) and/or <stage*> <data projector*><sound*> systems and/or <Hog Roast*>

**circle as required*

- For a period of <.....days> starting from <.....date>
- I enclose a booking deposit of <£.....> which I understand is non-returnable and I understand also that I will have to pay the balance of <£.....> upon collection of the Marquee(s) and/or associated equipment for hire.
- I will leave a deposit against damage in the form of a cheque for <£.....>, which I understand will be returned to me on return of the Marquee(s) and/or associated equipment in satisfactory condition (e.g. Hog Roast cleaned before return)
- I understand it is my responsibility to ensure there is appropriate third party insurance cover and to make good any damage or losses to the Marquee(s) and/or associated equipment.

Signed (on behalf of the Hirer).....Date:.....

Signed (on behalf of Hampsthwaite Feast).....Date.....

Print name of Hampsthwaite residentTel:

Signed (on behalf of Hampsthwaite resident) Date.....

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